

**DISCLOSURE BY NON-ELECTED STATE EMPLOYEE OF FINANCIAL INTEREST  
AND DETERMINATION BY APPOINTING AUTHORITY  
AS REQUIRED BY G. L. c. 268A, § 6**

RECEIVED  
STATE ETHICS COMMISSION

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|                                                                                                                                                                                                                                     | <b>STATE EMPLOYEE INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Name:                                                                                                                                                                                                                               | Monique Coulson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Title or Position:                                                                                                                                                                                                                  | DIRECTOR OF UBMS + NCMTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| State Agency:                                                                                                                                                                                                                       | Mount Wachusett Community College                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Agency Address:                                                                                                                                                                                                                     | 444 Green Street<br>Gardner, MA 01440                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Office Phone:                                                                                                                                                                                                                       | 978-630-9448                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Office E-mail:                                                                                                                                                                                                                      | mcoulson@mwcc.mass.edu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                     | My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                                                                                                                                                                     | <b>PARTICULAR MATTER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Particular matter<br><br>E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding. | Please describe the particular matter.<br><br>My program (UBMS) has a summer academy and we hire instructors + tutors in Math, Science, English, and Foreign Language. My husband is the best candidate for the Math Role based on experience and certification. That has applied for the Math tutor position.                                                                                                                                                                                                                                                                                                                                                          |
| Your required participation in the particular matter:<br><br>E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.                                                                         | Please describe the task you are required to perform with respect to the particular matter.<br><br>I will see instruction on some days throughout the summer Academy but he will report to and interview with my supervisor the senior director here at MWCC.                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                     | <b>FINANCIAL INTEREST IN THE PARTICULAR MATTER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Write an X by all that apply.                                                                                                                                                                                                       | <input type="checkbox"/> I have a financial interest in the matter.<br><input checked="" type="checkbox"/> My immediate family member has a financial interest in the matter.<br><input type="checkbox"/> My business partner has a financial interest in the matter.<br><input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter.<br><input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter. |

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|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial interest in the matter | Please explain the financial interest and include a dollar amount if you know it.<br>AS an instructor my husband would earn 40/hr for 16 hours over 6 weeks time. |
| Employee signature:              | <i>[Signature]</i>                                                                                                                                                |
| Date:                            | 5/5/26                                                                                                                                                            |

### DETERMINATION BY APPOINTING OFFICIAL

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|                                                                                    | <b>APPOINTING AUTHORITY INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Name of Appointing Authority:                                                      | FAGAN FORHAN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Title or Position:                                                                 | Dean, K-12 Partnerships & Civic Engagement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Agency/Department:                                                                 | MWCC/ Div. of Access & Transition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Agency Address:                                                                    | 444 Green St.<br>Gardner, Ma. 01440                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Office Phone:                                                                      | 978-630-9595                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Office E-mail                                                                      | fagan.forhan@mwcc.mass.edu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                    | <b>DETERMINATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Determination by appointing authority:<br><br><b>Write an X by your selection.</b> | As appointing official, as required by G.L. c. 268A, § 6, I have reviewed the particular matter and the financial interest identified above by a state employee.<br><br><input checked="" type="checkbox"/> I am assigning the particular matter to another employee, or<br><input type="checkbox"/> I am assuming responsibility for the particular matter, or<br><input checked="" type="checkbox"/> I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth may expect from the employee. |
| Appointing Authority signature:                                                    | <i>[Signature]</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Date:                                                                              | 5/5/26                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Comment:                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

Attach additional pages if necessary.

File copy with:

State Ethics Commission, One Ashburton Place, Room 619, Boston, MA 02108